

**BOARD OF ADJUSTMENTS AND APPEALS  
MEETING MINUTES  
OCTOBER 15, 2014**

A meeting of the Board of Adjustments and Appeals was held in the City Council Chambers.

**ITEM 1.     CALL TO ORDER**

Chair Nelson McNulty called the meeting to order at [3:00:19 PM](#).

**ITEM 2.     ROLL CALL**

City Clerk and Clerk to the Board Beth A. Hedberg called the roll.

**Present:**                     Chair Nelson McNulty  
                                      Board Member Stephan Jalovec  
                                      Board Member Al Schuppert  
                                      Board Member Nathan Stark

**Absent:**                        Vice-Chair Scott Hastie

**Also Present:**                City Attorney Carmen Beery  
                                      City Planner Patty McCartney

Full and timely notice of the meeting had been given and a quorum was present.

**ITEM 3.     PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ITEM 4.     APPROVAL OF AGENDA**

Board Member Schuppert moved, seconded by Board Member Jalovec, to approve the agenda as presented. The motion **PASSED** on the following vote: **AYES:** Chair McNulty, Board Member Jalovec, Board Member Schuppert and Board Member Stark. **NAYS:** None. **ABSENT:** Board Member Hastie. **ABSTAIN:** None.

**ITEM 5.     CONSENT AGENDA – MINUTES OF AUGUST 18, 2014**

Board Member Schuppert moved, seconded by Board Member Stark, to approve the consent agenda as presented. The motion **PASSED** on the following vote: **AYES:** Chair McNulty, Board Member Jalovec and Board Member Stark. **NAYS:** None. **ABSENT:** Board Member Hastie. **ABSTAIN:** Board Member Schuppert.

**ITEM 6. PUBLIC COMMENTS (NON-AGENDA ITEMS)**

There were no public comments.

**ITEM 7. ELECTION OF OFFICERS**

**a. Election of Chair**

Chair McNulty reviewed the procedure for election of officers. Board Member Schuppert nominated Nelson McNulty as Chair. There being no further nominations, Chair McNulty closed nominations for Chair. Board Member Schuppert moved, seconded by Board Member Jalovec, to elect Nelson McNulty for Chair. The motion **PASSED** on the following vote: **AYES**: Chair McNulty, Board Member Jalovec, Board Member Schuppert and Board Member Stark. **NAYS**: None. **ABSENT**: Board Member Hastie. **ABSTAIN**: None.

**b. Election of Vice Chair**

Board Member Schuppert nominated Board Member Hastie as Vice-Chair. There being no further nominations, Chair McNulty closed the nominations for Vice-Chair. Board Member Schuppert moved, seconded by Board Member Stark, to elect Scott Hastie as Vice-Chair. The motion **PASSED** on the following vote: **AYES**: Chair McNulty, Board Member Jalovec, Board Member Schuppert and Board Member Stark. **NAYS**: None. **ABSENT**: Board Member Hastie. **ABSTAIN**: None.

**ITEM 8. GENERAL BUSINESS – REVIEW OF BYLAWS**

The Bylaws were reviewed. Discussion was held on the meeting schedule. No amendments to the Bylaws were recommended.

**ITEM 9. PUBLIC COMMENTS**

There were no public comments.

**ITEM 10. BOARD MEMBER COMMENTS**

There were no Board Member comments.

**ITEM 11. DISCUSSION OF UPCOMING AGENDAS**

It was noted that the City had received a conditional use application for construction of a single family home in a flood zone. It was decided that the next meeting would be tentatively scheduled for November 7, 2014 beginning at 3:00 pm.

**ITEM 12.     ADJOURNMENT**

There being no further business, Chair McNulty adjourned the meeting at [3:25:04 PM](#).

Submitted by:

*/s/ Beth A. Hedberg*, MMC  
City Clerk and Clerk to the Board