

**EDGEWATER PLANNING & ZONING COMMISSION
BUSINESS MEETING MINUTES
NOVEMBER 18, 2015**

A business meeting of the Edgewater Planning & Zoning Commission was held in the City Council Chambers.

ITEM 1. CALL TO ORDER

Chair Karen Hing called the meeting to order at 7:02 PM.

ITEM 2. ROLL CALL

Chair Karen Hing called the roll.

Present: Chair Karen Hing, Commissioner Adam Schorger, Commissioner Jim Tobias, Commissioner Marilyn Gord and Commissioner Nathan Stark.

Also Present: City Attorney Carmen Beery and City Planner Patty McCartney.

Full and timely notice of the meeting had been given and a quorum was present.

ITEM 3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM 4. APPROVAL OF AGENDA

Moved by Commissioner Marilyn Gord, **Seconded by** Commissioner Adam Schorger to approve the agenda as presented. **Vote:** Motion carried by unanimous vote (**summary:** aye = 5). **Aye:** Chair Karen Hing, Commissioner Adam Schorger, Commissioner Jim Tobias, Commissioner Marilyn Gord and Commissioner Nathan Stark.

ITEM 5. PUBLIC COMMENT (NON-AGENDA ITEMS)

Mark Canterbury said that, to the best of his knowledge, Edgewater did not have a zoning category that allowed attached residences onto commercial property and he encouraged the Commission to do something about it.

Chair Karen Hing said that the Commission would consider this issue in the future. She explained the procedure for making zoning changes to the Edgewater Municipal Code.

ITEM 6. CONSENT AGENDA – MEETING MINUTES DATED OCTOBER 7, 2015

Chair Karen Hing provided some minor corrections. **Moved by** Commissioner Marilyn Gord, **Seconded by** Commissioner Jim Tobias to approve the consent agenda as amended. **Vote:** Motion carried by unanimous vote (**summary:** aye = 5). **Aye:** Chair Karen Hing, Commissioner Adam Schorger, Commissioner Jim Tobias, Commissioner Marilyn Gord and Commissioner Nathan Stark.

ITEM 7. GENERAL BUSINESS – DISCUSSION AND POSSIBLE RECOMMENDATION ON ORDINANCE 2015-17, AN ORDINANCE ADOPTING OFF-STREET PARKING REQUIREMENTS BY AMENDING THE FOLLOWING PORTIONS OF THE EDGEWATER MUNICIPAL CODE: ARTICLE 3 OF CHAPTER 16, CONCERNING ZONING, BY THE ADDITION OF A NEW SECTION 16-3-160; PARAGRAPH 17-4-30-(B)(3), CONCERNING SITE DEVELOPMENT PLAN APPLICATION MATERIALS; SECTION 6-1-90, CONCERNING CHANGES IN BUSINESS LICENSE INFORMATION; AND ARTICLE 1 OF CHAPTER 4, CONCERNING GENERAL AND SPECIAL FUNDS, BY THE ADDITION OF A NEW SECTION 4-1-120

City Attorney Carmen Beery reviewed the amendments that had been made to Ordinance 2015-17 at the Commission's direction. Discussion was held regarding landscaped islands in parking areas with respect to landscaping materials, placement, need, and traffic flow. The Commission agreed, by consensus, to eliminate the Section entitled, "Landscaped islands in parking areas." Other sections addressed were: parking area lighting; inserting a table into the off-street loading section and explaining GFA; and width and height of landscaping buffering for parking and loading areas. **Moved by** Commissioner Nathan Stark, **Seconded by** Commissioner Jim Tobias to recommend approval of Ordinance 2015-17 an ordinance adopting off-street parking requirements by amending the following portions of the Edgewater Municipal Code: Article 3 of Chapter 16, concerning zoning, by the addition of a new Section 16-3-160; paragraph 17-4-30-(b)(3), concerning site development plan application materials; Section 6-1-90, concerning changes in business license information; and Article 1 of Chapter 4, concerning general and special funds, by the addition of a new Section 4-1-120 as amended. **Vote:** Motion carried by unanimous vote (**summary:** aye = 5). **Aye:** Chair Karen Hing, Commissioner Adam Schorger, Commissioner Jim Tobias, Commissioner Marilyn Gord and Commissioner Nathan Stark.

ITEM 8. PUBLIC COMMENTS

There were no public comments.

ITEM 9. STAFF REPORTS – CITY PLANNER

City Planner Patty McCartney reported that no Site Development Plans or variance applications had been received by the City in the last month.

ITEM 10. COUNCIL LIAISON REPORT

There was no Council Liaison report.

ITEM 11. COMMISSIONER COMMENTS

Commissioner Adam Schorger inquired as to whether or not the newly elected City Council members would be sworn in the following evening.

Certification of the election results and annexations were considered.

Commissioner Jim Tobias spoke about a dead tree that had fallen on Eaton Street due to the wind.

The condition of trees located in the City was addressed.

Commissioner Marilyn Gord had no comments.

Commissioner Nathan Stark spoke about possible meeting security during public hearings due to a citizen's actions during a recent Board of Adjustments and Appeals meeting.

Meeting security and the City's budget were considered. Code enforcement was discussed.

Chair Karen Hing thanked the Commissioners and City Staff regarding the work done on the parking ordinance.

ITEM 12. DISCUSSION OF UPCOMING AGENDAS

Upcoming meetings were discussed with respect to the items listed at the end of the agenda.

ITEM 13. ADJOURNMENT

There being no further business, Chair Hing adjourned the meeting at 9:34 PM.

Submitted by:

/s/ Beth A. Hedberg, MMC
Clerk to the Commission and City Clerk