

**CITY OF EDGEWATER
ELECTION CALENDAR
COORDINATED ELECTION, NOVEMBER 3, 2015**

Date Due	Action to Be Completed	Date Completed
08/04/2015 (Tuesday)	Last day for City Clerk to have prepared the petition forms for nominations for municipal officers. Petitions may be circulated and signed. C.R.S. 1-4-805. 91 days before election.	
08/05/2015 (Wednesday)	First day campaign signs allowed. Edgewater Municipal Code §16-19-50(a)(12). 90 days before election.	
08/06/2015 (Thursday)	Last regular Council meeting for Council to pass an ordinance on first reading to submit a ballot question to the voters.	
08/20/2015 (Thursday)	Last regular Council meeting to pass a resolution approving an IGA with Jefferson County to conduct a coordinated mail ballot election and to pass on second and final reading an ordinance submitting a ballot question to the voters.	
08/24/2015 (Monday)	Signed nomination petitions to be filed with the city clerk's office. C.R.S. 1-4-805. 71 days before the election.	
08/25/2015 (Tuesday)	IGA agreements to be signed by County Clerks and the City and in the possession of the County. C.R.S. 1-7-116(2). 70 days before the election.	
08/27/2015 (Thursday)	Last day to cure insufficient nomination petitions. C.R.S. 1-4-805. Before the 67th day before the election.	
08/31/2015 (Monday)	Last day to file an affidavit of intent for write-in candidate. Copy must be forwarded to County Clerk. C.R.S. 1-4-1102(2). By close of business on the 64th day before the election.	
09/01/2015 (Tuesday)	Council may instruct the Clerk by resolution to cancel the election and declare the candidates elected if, on the close of business on Tuesday, 09/01/2015, there are not more candidates than offices to be filled, including those candidates filing affidavits of intent to participate as write-in candidates, and the only matter before voters in the municipality is election of persons. C.R.S. 1-5-208(1.5). 63 days before the election.	
09/03/2015 (Thursday)	Meeting for all candidates to be held in Council Chambers at 7:00 pm. Order of ballot names will be established by lot. Arranging nonpartisan names by lot must be done prior to certification of the ballot content to the County Clerk. C.R.S. 1-5-406.	
09/04/2015 3:00 PM (Friday)	Last day to certify the ballot content to County Clerk. C.R.S. 1-5-203(3)(a). 60 days before the election.	
09/18/2015 (Friday)	Last day to file pro/con comments pertaining to local ballot issues (TABOR) with the City Clerk in order to be included in the ballot issue notice. C.R.S. 1-7-901(4). The Friday before the 45th day before the election	
09/21/2015 (Monday)	Last day for a petition representative (initiated TABOR measures) to submit a summary of comments in favor of their initiated local ballot issue. C.R.S. 1-7-903(3). No later than 43 days before the election. Submit Check request for voter registration CD.	

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Date Due	Action to Be Completed	Date Completed
09/25/2015 (Friday)	Send in order for voter extract CD to Jefferson County.	
09/22/2015 (Tuesday)	Last day for the designated election official to deliver ballot issue notices to County Clerk. C.R.S. 1-7-904. No later than 42 days before the election.	
10/02/2015 (Friday)	Last day to mail ballot issue (TABOR) notices. May be coordinated with the mailing of the ballot information booklet required by Section 1 (7.5) of Article V of the Colorado Constitution. Art. X, Sect. 20(3)(b), C.R.S. 1-7-116; 1-1-106(5). At least 30 days before a ballot issue election.	
	By 5:00 pm transmit to the Wheat Ridge Transcript the notice of mail ballot election for publication in the October 8th edition. C.R.S. 1-1-104(34);1-5-205(1); 1-7.5-107(2.5)(a)(I). No later than 20 days before each election.	
10/02/2015 (Friday)	Deadline for County Clerk & Recorder to provide initial registration lists and County Assessor to provide initial property owner's list ordered by political subdivisions. (First list provided by 30th day before the election and the supplemental list provided by the 20th day before election.) C.R.S. 1-5-303(1); 1-5-304; 1-7.5-107(2)(a); 1-1-106(5).	
10/13/2015 (Wednesday)	Contributions and expenditures report due for reporting period ending October 8, 2015. C.R.S. 1-45-108(2)(a)(II).	
10/12/2015 (Monday) - 10/16/2015 (Friday)	Mail ballots sent to eligible electors, except UOCAVA voters. C.R.S. 1-7.5-107(3)(a). Not sooner than 22 days before an election and no later than 18 days before an election.	
10/14/2015 (Wednesday)	Deadline for County Clerk to provide supplemental registration lists ordered by political subdivisions. C.R.S. 1-5-303(1),(2); 1-5-304(1), (2); 1-7.5-107(2)(b). No later than 20 days before the election.	
	Mail copy of Notice of Coordinated Election to County Clerk & Recorder. C.R.S. 1-5-205(1),(2). No later than 20 days before election.	
	Last day for the designated election official to publish notice of the Coordinated Election. C.R.S. 1-1-104(34);1-5-205(1); 1-7.5-107(2.5)(a)(I). No later than 20 days before each election.	
	Last day to post sign at ballot drop off location. C.R.S. 1-5-106. At least 20 days before the election.	
10/19/2015 (Monday)	Submit name of jurisdiction representative to County to attend pre-election logic & accuracy test. C.R.S. 1-10-202.	
10/23/2015 (Friday) 11/05/2015 (Thursday)	A copy of the Notice of Election must be posted in the designated election official's office. C.R.S. 1-5-205(1.3); 1-1-106(5). At least 10 days before and until 2 days after the election.	

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10/30/2015 (Friday)	Contributions and expenditures report due for reporting period of Oct. 9, 2015 – Oct. 25, 2015. C.R.S. 1-45-108(2)(a)(II).	
10/30/2015 (Friday)	First day Drop-off locations must be open. 1-7.5-107(4.3)(b). At least 4 days before election day, including Saturday.	
11/03/2015 (Tuesday)	Election Day (Polls open 7:00 A.M. to 7:00 P.M.) Art. X, Sect. 20(3)(a); C.R.S. 1-1-104(6.5); 1-7-101; 1-41-102(1).	
11/06/2015 (Friday)	Campaign signs must be removed. Edgewater Municipal Code §16-19-50(a)(12). Within 3 days following an election.	
11/20/2015 (Friday)	Deadline for County Board of Canvassers to prepare official abstract of votes cast. C.R.S. 1-10-102(1).	
12/04/2015 (Friday)	Last day an interested party may request a recount at their own expense. The request shall be filed with the appropriate governing body. C.R.S. 1-10.5-106(2). Within 31 days after the election.	
12/03/2015 (Thursday)	Post-election contributions and expenditures report due for reporting period of Oct. 26, 2015 – Nov. 28, 2015. C.R.S. 1-45-108(2)(a)(II).	