

**EDGEWATER PLANNING & ZONING COMMISSION  
BUSINESS MEETING MINUTES  
JANUARY 6, 2016**

A business meeting of the Edgewater Planning & Zoning Commission was held in the City Council Chambers.

**ITEM 1.     CALL TO ORDER**

Chair Hing called the meeting to order at 7:01 PM.

**ITEM 2.     ROLL CALL**

Community Services Director Dan Maples called the roll.

**Present:** Chair Karen Hing, Commissioner Adam Schorger, Commissioner Jim Tobias, Commissioner Marilyn Gord and Commissioner Nathan Stark.

**Also Present:** City Attorney Carmen Beery and City Planner Patty McCartney.

Full and timely notice of the meeting had been given and a quorum was present.

**ITEM 3.     PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ITEM 4.     APPROVAL OF AGENDA**

**Moved by** Commissioner Nathan Stark, **seconded by** Commissioner Marilyn Gord to approve the agenda as approved. **Vote:** Motion carried by unanimous vote (**summary:** aye = 5). **Aye:** Chair Karen Hing, Commissioner Adam Schorger, Commissioner Jim Tobias, Commissioner Nathan Stark and Commissioner Marilyn Gord.

**ITEM 5.     PUBLIC COMMENT (NON-AGENDA ITEMS)**

There were no public comments.

**ITEM 6.     CONSENT AGENDA – MEETING MINUTES DATED DECEMBER 16, 2015**

**Moved by** Commissioner Jim Tobias, **seconded by** Commissioner Marilyn Gord to approve the consent agenda as approved. **Vote:** Motion carried by unanimous vote (**summary:** aye = 5). **Aye:** Chair Karen Hing, Commissioner Adam Schorger, Commissioner Jim Tobias, Commissioner Nathan Stark and Commissioner Marilyn Gord.

**ITEM 7.      GENERAL BUSINESS – DISCUSSION AND POSSIBLE  
RECOMMENDATION ON ORDINANCE 2016-03, AN ORDINANCE  
AMENDING ARTICLE 19 OF CHAPTER 16 OF THE EDGEWATER  
MUNICIPAL CODE CONCERNING SIGNS**

**Moved by** Commissioner Marilyn Gord, **seconded by** Commissioner Jim Tobias to recommend the approval of Ordinance 2016-03, an ordinance amending Article 19 of Chapter 16 of the Edgewater Municipal Code concerning signs as presented. City Attorney Carmen Beery reviewed the changes that had been made to the ordinance. Discussion was held regarding: flags; seasonal signage; murals; square footage allowed for residential signs; and off-premises signs.

Commissioner Marilyn Gord moved to amend her motion to recommend approval of Ordinance 2016-03 with the following changes: that the maximum area of seasonal signs permitted from September 1<sup>st</sup> through November 15<sup>th</sup> be reduced from six (6) square feet to three (3) square feet; that flags in residential districts should not exceed twenty-four (24) square feet; that Council determine a reasonable maximum square footage of flags for commercial districts; and that the maximum area allowed for murals be increased from fifty (50) square feet to sixty-four (64) square feet. Commissioner Jim Tobias agreed to the amendment to the motion.

**Vote:** Motion carried by unanimous vote (**summary:** aye = 5). **Aye:** Chair Karen Hing, Commissioner Adam Schorger, Commissioner Jim Tobias, Commissioner Nathan Stark and Commissioner Marilyn Gord.

Enforcement was discussed.

**ITEM 8.      PUBLIC COMMENTS**

There were no public comments.

**ITEM 9.      STAFF REPORTS**

City Planner Patty McCartney reviewed the Building Activity Report and the Project Tracking Chart. She noted that a Site Development Plan application had been received to add a patio to the property located at 5224 West 25<sup>th</sup> Avenue. This application would require a public hearing before the Commission that was tentatively scheduled for their meeting of February 3rd.

No further staff reports were given.

**ITEM 10.     COUNCIL LIAISON REPORT**

Councilwoman Laura Keegan said that Council would meet the following evening. The Council would take care of beginning of the year housekeeping items that included the

designation for the posting of public notices. They would also be reviewing an ordinance to allow a Council member to serve on the Edgewater Redevelopment Authority as well as ratifying the appointment of two members to the Authority. Council would be approving a fee schedule ordinance and the animal ordinance would be up for second and final reading. Council liaisons to the City's boards and commissions and an appointment of a Council representative to the Denver Regional Council of Governments would also be addressed. Council would be reviewing the sign code ordinance and the Chapter 16 clean up ordinance during their work session.

The Commission thanked Councilwoman Laura Keegan for her report.

**ITEM 11. COMMISSIONER COMMENTS**

There were no Commissioner comments.

**ITEM 12. DISCUSSION OF UPCOMING AGENDAS**

It was noted that the Commission would be working on residential design standards at their next meeting. Commissioner Marilyn Gord noted that election of officers needed to be completed. They scheduled this for their next regular meeting of February 3<sup>rd</sup>.

**ITEM 13. ADJOURNMENT**

There being no further business, Chair Hing adjourned the meeting at 7:49 PM.

Submitted by:

*/s/ Beth A. Hedberg, MMC*  
Clerk to the Commission and City Clerk