

**EDGEWATER PLANNING & ZONING COMMISSION  
BUSINESS MEETING MINUTES  
JUNE 1, 2016**

A business meeting of the Edgewater Planning & Zoning Commission was held in the City Council Chambers.

**ITEM 1.     CALL TO ORDER**

Chair Nathan Stark called the meeting to order at 7:00 PM.

**ITEM 2.     ROLL CALL**

Clerk to the Commission and City Clerk Beth A. Hedberg called the roll.

**Present:** Chair Nathan Stark, Commissioner Adam Schorger, Commissioner Jim Tobias, Commissioner Karen Hing and Commissioner Marilyn Gord.

**Also present:** City Planner Patty McCartney, City Attorney Carmen Beery and Community Services Director Dan Maples.

Full and timely notice of the meeting had been given and a quorum was present.

**ITEM 3.     PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ITEM 4.     APPROVAL OF AGENDA**

**Moved by** Commissioner Marilyn Gord, **Seconded by** Commissioner Jim Tobias to approve the agenda as presented. **Vote:** Motion carried by unanimous vote (**summary:** Aye = 5). **Aye:** Chair Nathan Stark, Commissioner Adam Schorger, Commissioner Jim Tobias, Commissioner Karen Hing and Commissioner Marilyn Gord.

**ITEM 5.     PUBLIC COMMENT (NON-AGENDA ITEMS)**

There were no public comments.

**ITEM 6.     CONSENT AGENDA – MEETING MINUTES DATED APRIL 20, 2016**

**Moved by** Commissioner Adam Schorger, **Seconded by** Commissioner Jim Tobias to approve the consent agenda as presented. **Vote:** Motion carried by unanimous vote (**summary:** Aye = 5). **Aye:** Chair Nathan Stark, Commissioner Adam Schorger, Commissioner Jim Tobias, Commissioner Karen Hing and Commissioner Marilyn Gord. Commissioner Karen Hing advised that, although she had been absent from the meeting of April 20, 2016, she had listened to a copy of the recording.

**ITEM 7.      GENERAL BUSINESS – DISCUSSION AND POSSIBLE RECOMMENDATION ON ORDINANCE 2016-14, AN ORDINANCE AMENDING SUBSECTION 16-19-60(B) OF THE EDGEWATER MUNICIPAL CODE, CONCERNING THE CALCULATION OF SIGN AREA, TO PROVIDE THAT AWNING SIGN AREA INCLUDES ONLY THAT PORTION OF AN AWNING OCCUPIED BY TEXT AND/OR GRAPHICS – CARMEN BEERY**

**Moved by** Commissioner Karen Hing, **Seconded by** Commissioner Jim Tobias to recommend the approval of Ordinance 2016-14, an ordinance amending Subsection 16-19-60(b) of the Edgewater Municipal Code, concerning the calculation of sign area, to provide that awning sign area includes only that portion of an awning occupied by text and/or graphics as presented. **Vote:** Motion carried by unanimous vote (**summary:** Aye = 5). **Aye:** Chair Nathan Stark, Commissioner Adam Schorger, Commissioner Jim Tobias, Commissioner Karen Hing and Commissioner Marilyn Gord.

**ITEM 8.      PUBLIC COMMENTS**

There were no public comments.

**ITEM 9.      STAFF REPORTS**

City Planner Patty McCartney reported that planning staff had administratively approved a site development plan (“SDP”) for 2401 Ames Street. The City had also received SDP applications for properties located at 2570 Gray Street and 2472 Lamar Street.

**ITEM 10.     COUNCIL LIAISON REPORT**

Councilwoman Laura Keegan noted that the Council would be meeting the following evening. The Council would be reviewing the RC-1 Zone District Ordinance on first reading. The Council would be workshopping the residential design ordinance for a second time. Lot coverage and bulk plane would be addressed.

**ITEM 11.     COMMISSIONER COMMENTS**

There were no Commissioner comments.

**ITEM 12.     DISCUSSION OF UPCOMING AGENDAS**

City Attorney Carmen Beery said that staff projected the next meeting of the Commission would be held on July 6, 2016. She had confirmed Special Counsel Fellman’s attendance. The Commission requested that Mr. Fellman provide draft regulations which they could workshop prior to making their formal recommendation to Council on an ordinance.

**ITEM 13.     ADJOURNMENT**

There being no further business, Chair Nathan Stark adjourned the meeting at 7:19 PM.

Submitted by:

*/s/ Beth A. Hedberg, MMC*  
Clerk to the Commission and City Clerk