



# 2016 Edgewater Celtic Harvest Festival Vendor Application

Name of Business: \_\_\_\_\_ Main Contact: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Website: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Booth Requirements for Vendors for Two Days (Please send with your application):**

APPLICATION DEADLINE **6/19/16**

**\*ALL applications will be pending upon approval.**

- 1) Vendor Logo
- 2) Picture of vendor booth and set up
- 3) Food menu (Food vendors only)
- 4) Retail Food License through either Jefferson County or Tri-County (Food vendors only)
- 5) Payment

**Celtic Festival dates for 2016:**

Saturday, September 17<sup>th</sup> 10:00am-7:30pm

Sunday, September 18<sup>th</sup> 10:00am-5:00pm

**Non-Profit Vendor (Must be approved by event director before acceptance)**

Number of 10' x 10' booth spaces # \_\_\_\_\_ Neg.

**Craft and Material Vendors (Includes Electricity):**

Number of 10' x 10' booth spaces # \_\_\_\_\_ \$170.00 each

Number of 10' x 20" booth spaces # \_\_\_\_\_ \$270.00 each

Number of 20' x 20" booth spaces # \_\_\_\_\_ \$370.00 each

**Food Vendors (includes Electricity):**

Number of 10' x 20" booth spaces # \_\_\_\_\_ \$325.00 each

Number of 20' x 20" booth spaces # \_\_\_\_\_ \$425.00 each

**TOTAL FEES DUE** \$ \_\_\_\_\_

**Vendor items**

The following item or items will be displayed and/or sold in the Exhibitors Space(s): Please include a photo or website link of product being offered and describe in detail the type of display, presentation and items to be sold.

**Only items listed for sale on this application will be allowed, please be very specific. ONLY PRE-PACKAGED FOOD WILL BE ALLOWED IN THE CRAFT AND MATERIAL VENDOR AREA, NO WATER OR DRINK SALES.**

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**Payment Information:**

**CREDIT CARD INFORMATION:**

TYPE OF CARD: Master Card \_\_\_\_\_ Visa \_\_\_\_\_  
Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
Name On Card: \_\_\_\_\_ 3 or 4 digit code \_\_\_\_\_  
Card Billing Address: \_\_\_\_\_ Zip Code \_\_\_\_\_

**MAKE CHECKS PAYABLE TO: City of Edgewater**

**Mail to: Celtic Harvest Festival, 2401 Sheridan Blvd., Edgewater CO 80214**

**Payment must accompany your application**

**Phone: 720-763-3012 Fax: 303-238-7192**

**ONCE ACCEPTED INTO THE CELTIC HARVEST FESTIVAL EDGEWATER, I AGREE:**

- A. To hereby release and forever discharge Celtic Harvest Festival Edgewater, The City of Edgewater, Edgewater Arts Project and its officers and agents. All sponsoring organizations, and their directors, officers, employees, agents and volunteers from any responsibility, personal liability, claims, loss or damages arising out of or in conjunction with my application and participation in the Celtic Harvest Festival. The Celtic Harvest Festival Edgewater will not be responsible for any injury sustained by artists, vendors or guests while within space designated for the aforementioned, including the sale of all products or services occurring at such booth space. I agree to pay for all damages that may have been caused as a result of the operation of my booth, sale of my products or of any of my other actions at the Celtic Harvest Festival Edgewater. I further agree to store my products, merchandise, and/or art at my own risk without exception or limitations.
- B. To supply my own tent(s) along with all necessary equipment and tables and chairs for my products.
- C. To comply with all representations of this application and with all of the conditions and deadline set forth in the informational letter sent me upon acceptance into the Celtic Harvest Festival Edgewater. I further agree that if I do not comply with such representations or conditions, nor meet all requirements, I may not be allowed to operate that day of the Festival and I would forfeit all entry fees.
- D. To attach a certificate of insurance representing a minimum of \$1,000,000 liability or to complete an indemnity form releasing City of Edgewater, Celtic Harvest Festival Edgewater and Edgewater Arts Program.
- E. To leave my space as I found it, properly disposing of trash and all waste products within the components made available by the Celtic Harvest Festival Edgewater, and removing all my equipment in a timely manner at the conclusion of the Festival. I agree to pay for any expenses that Celtic Harvest Festival Edgewater may have incurred as a result of my not fully cooperating with the Festival organizers. Minimum fee incurred for non-compliance is \$500.
- F. To use my best efforts to present high quality products and services and to cooperate with Festival organizers in assuring the Celtic Harvest Festival Edgewater will be the best possible.
- G. Should an Act of God/terrorism/Mother Nature/or Community Disaster occur, Celtic Harvest Festival Edgewater staff will make all decisions regarding the Festival based on safety first. Celtic Harvest Festival Edgewater cannot accept the risk of disaster for everyone. Each participant and vendor needs to accept the risk of his or her entry fee. There will be NO REFUNDS. The money paid is spent developing the event. Celtic Harvest Festival Edgewater does not save money if you do not participate in the event. Celtic Harvest Festival Edgewater has ordered and is liable for every supply, rental and services needed for the event, regardless of the outcome. These costs include but are not limited to paying for marketing, entertainments, permits, event staff, offices and administration costs all year.

**I have read, understand and will comply with all rules and regulations as outlined in this application.**

**Applicant's Name:** \_\_\_\_\_ **Business Name:** \_\_\_\_\_  
**Applicant's Signature:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**FOR OFFICE USE ONLY:**

Date Received \_\_\_\_\_  Approved  Not Approved  
Reason: \_\_\_\_\_  
Space Assignment \_\_\_\_\_  
Amount Paid \_\_\_\_\_ Confirmation Sent \_\_\_\_\_  
Check # \_\_\_\_\_ Notes \_\_\_\_\_  
Credit Card \_\_\_\_\_

**This agreement made and effective the \_\_\_\_\_ Day of \_\_\_\_\_ 20 \_\_\_\_\_**