A business meeting of the Edgewater Planning & Zoning Commission was held in the City Council Chambers.

ITEM 1. CALL TO ORDER

Chair Nathan Stark called the meeting to order at 7:03PM.

ITEM 2. ROLL CALL

Clerk to the Commission and Recording Clerk Barraza called the roll. Present: Chair Nathan Stark, Commissioner Adam Schorger, Commissioner Jim Tobias, Commissioner Karen Hing, Commissioner Marilyn Gord.

Also Present: City Planner Patty McCartney, City Attorney Carmen Beery.

Full and timely notice of the meeting was given and a quorum was present.

ITEM 3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM 4. APPROVAL OF AGENDA

Commissioner Adam Schorger made a motion to approve the Agenda as presented. Seconded by Commissioner Jim Tobias.

Vote was called. Motion carried by unanimous vote (summary: Aye = 5). Aye: Chair Nathan Stark, Commissioner Adam Schorger, Commissioner Jim Tobias, Commissioner Karen Hing, Commissioner Marilyn Gord.

ITEM 5. PUBLIC COMMENT (NON-AGENDA ITEMS)

Bill Moore, Edgewater- asked about Edgewater Municipal Code section 16-22-80. And would like clarifications about the ordinance and driveway definitions.

Commission and City Attorney – informed Mr. Moore that this was not be the best venue for his questions, but would be willing to and assist.
ITEM 6. CONSENT AGENDA – MEETING MINUTES DATED FEBRUARY 22, 2017

Commissioner Jim Tobias made a motion to approve the Minutes dated February 22, 2017. Seconded by Commissioner Marilyn Gord.

Vote was called. Motion carried by unanimous vote (summary: Aye = 4, Nay = 0, Abstain = 1).

Aye: Commissioner Adam Schorger, Commissioner Jim Tobias, Commissioner Karen Hing, Commissioner Marilyn Gord.

Abstain: Chair Nathan Stark.

ITEM 7. GENERAL BUSINESS

a. Discussion and possible action on Ordinance 2017-05, An Ordinance amending various sections of Chapters 16 and 17 of the Edgewater Municipal Code (Clean-up items discussed on 2/22/17)

City Attorney briefly went over the memo sent to the Commission which highlighted the changes that were made.

Commissioner Hing asked for some clarification as to how the PUD and SDP will work.

City Attorney Carmen Beery and City Planner Patty McCartney, explained that PUD’s purpose is to allow for some variance in the development rules in a specific zone district. The same criteria that is required for an SDP was added to the PUD criteria. A Planned Unit Development (PUD) is required to meet with the Planning and Zoning Commission as well as City Council. These updates would allow applicants to have the opportunity to select one process rather than both processes.

Some discussion in regards to balconettes and the definition of railings. Commissioners felt that railings were an appropriate term to use.

Commissioner Adam Schorger made a motion to recommend to City Council the approval of Ordinance 2017-05, An Ordinance amending
various sections of Chapters 16 and 17 of the Edgewater Municipal Code. **Seconded by** Commissioner Karen Hing.

**Vote** was called. **Vote:** Motion carried by unanimous vote (**summary:** Aye = 5). **Aye:** Chair Nathan Stark, Commissioner Adam Schorger, Commissioner Jim Tobias, Commissioner Karen Hing, Commissioner Marilyn Gord.

**ITEM 8. PUBLIC COMMENTS**

No Comments

**ITEM 9. STAFF REPORTS**

City Planner Patty McCartney- presented the information that the Commission requested showing the process of administrative approvals of SDP’s, as well as explained the process that an application undergoes. Presented the commission with the documents that are provided to applicants and a checklist. City Planner Patty McCartney also meets with applicants in a pre app meeting that is offered to help answer any questions even though not all applicants take advantage of the meeting. Also informed Commission that a PUD and SDP application was received for a retail development of a PetsMart on the Northside of Target. And would like to see about moving the next meeting to April 25th as to accommodate the timing requirements of the applications.

**ITEM 10. COUNCIL LIAISON REPORT**

Councilor Laura Keegan, informed Commission that there was a Liquor Authority meeting in which they approved a new beer and wine license for Wine Beer Fat. A new delicatessen located on 25th Ave. Council also approved an appraiser 20th and Depew, which is needed to be in compliance with the code. Council approved a Library Agreement which is a governmental agreement between Jefferson County and the City for the new Civic Center. The second and final reading for Gold Crown was approved. Council also upheld the decision of the BOA decision on 2033 Fenton Street. PetsMart is looking at the property just north of Target, and McDonalds and Burger king will be renovating. Open meetings for the public were held regarding the new Civic Center which allowed residents the opportunity to talk with the architects. Demographic report is available if anyone is interested she would be happy to forward.
Commission asked if there were any updates on 20th and Depew, and if the site is still under a good faith contract. Also questioned whether or not Edgewater residents will receive a discount in the new Recreation Center.

**ITEM 11. COMMISSIONER COMMENTS**

Commissioner Karen Hing– Congratulations to Nathan on the birth of his son.

Commissioner Marilyn Gord- Congratulations to Nathan.

Commissioner Jim Tobias- Jennifer Apel wrote an article in the Gazette regarding the increase of home prices in Edgewater. Also congratulated Nathan.

Adam- No Comments

Nathan- Thanked Staff and apologized for missing last meeting.

**ITEM 12. DISCUSSION OF UPCOMING AGENDAS**

Next scheduled meeting will be on April 25, 2017.

**ITEM 13. ADJOURNMENT**

There being no further business, Chair Stark adjourned the meeting at 8:04 PM.

Submitted by:

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Maylee Barraza
Clerk to the Commission/ Deputy City Clerk